



HUNGRY POINT RESERVE LAND MANAGER

202 Nicholson Parade, CRONULLA NSW 2230
ABN 29 693 423 794

CALL for EXPRESSIONS OF INTEREST To LEASE or LICENCE VARIOUS BUILDINGS and/or FACILITIES (2019)

Closing Date: 12 July 2019 @ 4pm



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Introduction

The Hungry Point Reserve Land Manager (HPRLM) (formerly Trust) is the NSW Government appointed board responsible for the Crown Land site known as ‘Hungry Point Reserve (HPR), Cronulla’.

HPR, located in the Sutherland Shire, is on the point of the Cronulla Peninsula totalling approximately 3ha with the waters of Port Hacking on three sides.

It is a unique site with significant Indigenous, early European settlement, Fisheries heritage and history (see below timeline). It is also of significant interest to the local community due its location along the famous Esplanade Walk.



HPRLM is optimising the value of the assets of the site through strategic and operational property management. This is to be done in a way that takes account of the gazetted uses of the site and the Sutherland Shire Council LEP 2015, whilst allowing the best use of the site’s facilities. Details are provided in this EOI.

HPRLM is therefore now seeking responses to this invitation for Expressions of Interest to Lease or Licence various buildings and/or facilities on the site.

Structure of this invitation

This Invitation is comprised of the following sections:

- Introduction – see above.
- Part A – The Invitation
 - Part A.1 – “About this Invitation” provides details about the opportunity provided by this EOI; and
 - Part A.2 – “Overview of requirements” details what the HPRLM requires from interested parties that respond to this EOI.
- Part B – “Conditions of participation” describes the guidelines applying to the EOI process.
- Part C – “Response to this EOI” details the information to be provided by respondents. This also includes templates that may be used to respond to the EOI.



Part A – The invitation

Part A.1 – About this invitation

1. Establishment details

HPRLM name:	HUNGRY POINT RESERVE LAND MANAGER
EOI title:	Expressions of Interest to lease or licence buildings and/or facilities (2019)
EOI reference number	001/19

2. Registration

Respondents should register their interest as soon as possible via email to eo@hungrypoint.com.au to ensure they are kept informed of any changes that may arise in relation to this EOI.

3. HPRLM contact

Name:	Paul Kelly
Position title:	Chair, Expressions of Interest Sub Committee, HPRLM
Contact details:	eo@hungrypoint.com.au

4. Indicative timetable

Please note: this timetable provides respondents with an indication of the timing of the EOI process.

Invitation for EOIs issued and advertised	1 May 2019
Briefing for the local community	4 May 2019
Site visit for potential respondents	13 May 2019
Period for questions or requests for information	13 May – 3 June 2019
Follow-up briefing	3 June 2019
Additional site visits by individual respondents (by appointment)	3-12 June 2019
End of period for site visits, questions or requests for information	12 June 2019
Closing time for responses	12 July 2019
Short list of potential respondents established, negotiations commence and all respondents notified of results	14 August 2019

5. EOI Closing time

Australian Eastern Standard time (AEST)	4pm on 12 July 2019
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6. Lodgement details

Format	Submission must be either by email in WORD or PDF format (preferred) or physical lodgement in hardcopy (2 copies, A4 size) into the Sutherland Shire Council's Tender Box.
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Email Lodgement (preferred)	eo@hungrypoint.com.au
Physical Lodgement	Tender Box: foyer of Sutherland Shire Council Chambers, 4 Eton Street, Sutherland 2232. Envelopes should be clearly marked “Hungry Point Reserve Expression of Interest”

7. Respondent Briefing Sessions / Site Visits

Time for both briefing sessions	Time: 10 am
Location for all briefing sessions	Onsite in Conference Room, Building 3 followed by a site/building walk through
Initial – interested respondents	Date: 13 May 2019
Follow Up – interested respondents	Date: 3 June 2019
Additional opportunities will be provided to interested respondents for visits to the site to inspect buildings they are interested in, assess condition, take measurements, look at parking and other facilities available prior to finalising a proposal. Visits must be booked by request to the HPRLM Contact Person mentioned above.	

8. Additional materials

1	HPR Conservation Management Plan available at: www.hungrypoint.com.au
2	HPR Strategic Masterplan available at: www.hungrypoint.com.au

9. Evaluation criteria

A response to this EOI will be evaluated against:

- The Appropriate Uses, Lodgement, General and Other criteria identified below; and
- the overall proposition presented in the response.

Appropriate businesses and activities

Based on the Principles outlined in the Masterplan and the particular characteristics of the site, the following are considered appropriate business activities (with examples) for this site:

- Educational uses (marine environment, cultural heritage);
- Marine/Fisheries Research (government and tertiary institutions);
- Maritime operations (rescue, emergency, patrol);
- Historical collection and interpretation of fisheries work;
- Community or not for profit organisations;
- Government agencies;
- Visitor programs;
- Food and Refreshment outlets (café, kiosk, restaurant);
- Appropriate office use; and
- Small to medium scale event hire.

Uses not appropriate to the site

The relatively small size of the site, its limited accessibility at the end of a peninsula in a residential zone and its physical geography (limited level land and steep shoreline) limits some uses. The following uses would be deemed not appropriate to the site:

- Hotels and motels;
- Major events;
- Boat storage and launching for the community (the shoreline is not readily accessible for ease of launching).

It is important to note that the above is not an exhaustive list. All proposals will be evaluated against the criteria listed below.

Lodgement Criteria:

- Response must be lodged as required and by due date and time
- Respondents have attended at least one on-site briefing
- The proposal must be legal

General Criteria:

- How the proposal addresses one or more of the gazetted purposes of the site. These are: pisciculture, government and community purposes. Other purposes may be considered, but may require a lengthy process of special approvals, which may not be successful.
- How the proposal matches and addresses the vision and principles that the HPRLM has adopted as listed in the Strategic Masterplan for the site.
 - The Vision is: “Hungry Point is a place that celebrates the European, Aboriginal and natural values of the site and enriches the lives of Cronulla, Shire and Sydney residents, visitors and workers”.
 - Key principles are:
 - be a key element in the open space opportunities in Sutherland Shire;
 - protect and enhance the Aboriginal, European and natural values of the site;
 - provide a place for residents, visitors and workers to reflect on, and appreciate, the site’s unique locality and spiritual connections;
 - provide a social place for leisure and recreation;
 - connect the site to the Esplanade, Cronulla and beyond; and
 - respond positively and sensitively to the site’s complexity.

Other criteria:

- Financial viability of the respondent
- Is there a well-documented business plan?
- Must demonstrate a capacity to meet ongoing rent and other obligations.
- Are appropriate insurances taken out/available/ or will be so?
- Is the proposal compatible with the site, its locality and neighbours?
- Will the proposal lead to an improvement in the building/facilities occupied?
- Responses should consider how they adhere to the following principles (as listed in the Strategic Masterplan):
- Any business opportunity that is established on the site must first and foremost add value to the site’s existing qualities and values. In particular such businesses should recognise, respect and draw upon the site’s coastal location, strong Aboriginal and European heritage, its historic association with fisheries research, its high natural values and its extraordinary scenic qualities derived from its prominent location on Port Hacking.
- Recognise the size of the site and the limitations that this imposes on business scales and numbers;
- Minimise impacts on adjoining residences (hours of operation, noise, traffic etc).
- Limit dependence on private vehicle access and parking (optimising park and ride, small bus, cycle, walking, etc);
- Draw on the passing business from pedestrians using the peninsula, e.g. the Bass and Flinders Walk; and
- Optimise public pedestrian circulation around the site (i.e. minimise fenced off areas).
- Protect and conserve all Aboriginal heritage;
- Respond to the site’s cultural, fisheries and scientific history; and
- Respond to the recommendations of the Conservation Management Plan.
- Protect and conserve the site’s natural values (rock outcrops, native vegetation and habitat, etc);
- Minimise built form footprints including road access and associated parking;
- Protect the site’s landscape character;
- Maintain and conserve identified views to, across and out of the site.
- Conserve heritage values of the buildings where applicable;
- Fully fund required refits or repairs of buildings including special servicing needs;
- Demonstrate an ability to sustainably fund upkeep of the buildings over a full lease period;
- Provide premise security within the building structure (i.e. not requiring fenced external areas).

- Encourage passive surveillance (day and evening casual surveillance of the site);
- Ensure public safety on the site at all times; and
- Meet the terms of the lease conditions.

Part A.2 – Overview of requirements










2.1. Introduction

HPRLM invites Expressions of interest from Government, Businesses and the Community (including not-for-profit community groups) who are interested in entering into a Lease or Licence with HPRLM for a term of 1 or more years for one, or more, available buildings and facilities on site.

Please note that Leases or Licences for more than 1 year require Ministerial approval and if buildings are renovated or changed Development and Heritage Office approval may be required.

2.2. The various building/facilities available

The following buildings and facilities are available for either Lease or Licence under this EOI:

No.	Building Name	HERITAGE listed?	Approx. m2	Notes	
4	RECORDS BUILDING	NO	180	Large building ideal for open plan office and/or storage.	
6a	FISHERIES HATCHERY LAB	YES	143	Recently renovated, Heritage listed state-of-the-art fisheries laboratory. Facilities: Water, Labs, freezers.	
7	FISHERIES SCHOOL	YES	123	The building is easily accessible within the site. It is in good condition. Ideal for offices. Facilities: Water, Toilets, Kitchen	
10	FISHERIES SCHOOL, WATERFRONT LAB	NO	169	Building adjacent to the heritage listed Aquaria Building 23. Highly accessible location from the water's edge. Lab, office and meeting facilities. Facilities: Office/kitchenette/water	
13	FORMER MIGRANT HOSTEL (Nth)	YES	125	A pair of long and narrow shaped weatherboard buildings with single person width verandas. These are rare examples of Postwar Migrant Hostel accommodation. Excellent views. Ideal for individual and open plan offices.	
15	FORMER MIGRANT HOSTEL (Sth)	YES	122	Facilities: Water	
16	COMMERCIAL MANAGEMENT (2 levels)	NO	385	First noticeable building upon arrival to site. The location is highly accessible. Ideal for several individual and open plan offices. Basement of 63 sqm for storage. Facilities: Water, Toilets, Shower, Kitchen	
19	DIVE STORE	NO	45	Building adjacent to the heritage listed Aquaria Building 23. Highly accessible location from the water's edge. Ideal for marine storage. Facilities: Power / Water / Freezers	
23	FISH POND and AQUARIA	YES	Est. 700	An important element of the 1904 Hatchery. Large (approx. 30x10x3m deep), Heritage-listed pool with excellent flow-through seawater. Ideal for all sorts of research into marine species. Also an aquaria room with individual sea water piping ideal for smaller scale experiments. Facilities: Aquaria room, excellent sea water	



Note: Buildings 12, 14 and 18 have been demolished. Buildings 1,2,3,5, part of 6,9,11 and 22 and the jetty are currently used by existing tenants.

2.3. Contents of the Response to this EOI

The EOI shall be prepared and submitted on the Submission Form with:

- (a) the address for services of any notices necessary in connection with this quotation.
- (b) the full name and address of the respondent, the company name, the names of the directors, address of the registered office and Australian Business Number (ABN).
- (c) the information as requested in “Information to be Provided by Respondent”.
- (d) all other information requested in the quotation documents and the completion of all forms.

2.4. Additional Documents

Respondents should familiarise themselves with the Strategic Masterplan and the Conservation Management Plan available at: www.hungrypoint.com.au.

2.5. EOI Schedules

Respondent's MUST complete all schedules included in Part C.

The schedules MUST be submitted with the response, supported by relevant documentation.

2.6. Short-list Selection

Selection of the most suitable respondents to this EOI will be based on the responses to the criteria listed earlier.

Negotiations with the selected respondents will then take place to discuss and finalise arrangements including the lease/licence. Negotiations may be terminated at any time by HPRLM.

Part B – Conditions of participation

Part B.1 – HPRLM specific requirements

1.1. Invitation

This invitation is not an offer. It is a formal request for respondents to submit a response to use various buildings and/or facilities on site in response to the HPRLM's criteria in Part A.1. Nothing in this Invitation is to be construed as creating any binding contract between the HPRLM and any respondent.

1.2. Accuracy of invitation

The HPRLM does not warrant the accuracy of the content of this invitation and will not be liable for any omission from the invitation documents.

1.3. Additions and amendments

The HPRLM reserves the right to change any information or to issue an addendum/a to this Invitation.

1.4. Representation

No representation made by or on behalf of the HPRLM in relation to this invitation (or its subject matter) will be binding on the HPRLM unless the representation is expressly incorporated into any contract(s) ultimately entered into between the HPRLM and a respondent.

1.5. Licence to use Intellectual Property Rights

Persons obtaining or receiving this Invitation and any other documents issued in relation to this Invitation may use the documents only for the purpose of preparing a response. Such Intellectual Property Rights as may exist in this Invitation and any other documents provided to respondents by or on behalf of the HPRLM in connection with the EOI process are owned by (and will remain the property of) HPRLM except to the extent expressly provided otherwise.

Part B.2 – Communication

2.1. Communication protocol

- All communications relating to this Invitation and the EOI process must be directed to the Contact Person.

2.2. Requests for clarification

- Any questions or requests for clarification or further information regarding this Invitation or the EOI process must be submitted to the HPRLM contact in writing between 13 May and 12 June.
- HPRLM is not obliged to respond to any question or request for clarification or further information.
- HPRLM may make available to other prospective respondents details of such a request together with any response, in which event those details shall form Part of this Invitation.

2.3. Briefing session

- HPRLM will hold briefing sessions at the location(s) and time(s) specified in Part A.1.

2.4. Unauthorised communication

- Communications (including promotional or lobbying activities) with the HPRLM or entities assisting HPRLM with the EOI process are not permitted during the EOI process except as provided in clause 2.1 above, or otherwise with the prior written consent of the HPRLM contact.
- Nothing in this clause 2.4 is intended to prevent communications with the HPRLM to the extent that such communications do not relate to this Invitation or the EOI process.

- respondents must not engage in any activities or obtain or provide improper assistance that may be perceived as, or that may have the effect of, influencing the outcome of the EOI process in any way. Such activities or assistance may, in the absolute discretion of HPRLM, lead to disqualification of a respondent.

2.5. Anti-competitive conduct

Respondents and their representatives must not engage in any collusion, anti-competitive or similar conduct with any other respondent or person in relation to the preparation, content or lodgement of their response. In addition to any other remedies available to it under law, HPRLM may, in its absolute discretion, disqualify a respondent that it believes has engaged in such collusive or anti-competitive conduct.

2.6. Consortia and trustees

Where the respondent is a member of a consortium, the response must stipulate which parts of the proposal that each entity comprising the consortium would provide and how the parties would relate to each other to ensure full provision of the proposal. All consortium members are to provide details relating to their legal structure.

Part B.3 – Lodgement

3.1. Lodgement

Responses must be lodged by the EOI closing time. The closing time may be extended by the HPRLM in its absolute discretion by providing notice to registrants.

- All responses that are lodged by the EOI closing time will be recorded by HPRLM. The determination of the HPRLM as to the actual time that the response is lodged is final.
- Where this Invitation requires or permits responses to be lodged in hard copy, packages containing the respondent's response must be lodged as set out in Part A.1. Failure to do may result in disqualification from the EOI process.

3.2. Late responses

If a response is lodged after the EOI closing time, it will be disqualified from the EOI process and will be ineligible for consideration unless:

- the respondent can clearly document to the satisfaction of HPRLM that an event of exceptional circumstances caused the response to be lodged after the EOI closing time; and
- HPRLM is satisfied that accepting a late submission would not compromise the integrity of the EOI process.

HPRLM will inform a respondent whose response was lodged after the EOI closing time as to whether the response is ineligible for consideration.

3.3. Providing a response

It is the respondent's responsibility to:

- understand the requirements of this Invitation, the EOI process and any reference documentation;
- ensure that all the information fields in Part C are completed and contain the information requested;
- ensure that their response is in the correct format, complies with all requirements of this invitation and is accurate and complete;
- make their own enquiries and assess all risks regarding this invitation and the EOI process;
- ensure that it did not rely on any express or implied statement, warranty or representation, whether oral, written or otherwise made by or on behalf of HPRLM or its representatives other than any statement, warranty or representation expressly contained in this Invitation;
- ensure that they comply with all applicable laws in regard to the EOI process;
- be responsible for all costs and expenses related to the preparation and lodgement of its response, any subsequent negotiation, and any future process connected with or relating to the EOI process.

3.4. Obligation to notify errors

- a) If a respondent identifies an error in their response (excluding clerical errors which would have no bearing on the evaluation), they must promptly notify HPRLM.
- b) HPRLM may permit a respondent to correct an unintentional error in its response where that error becomes known or apparent after the EOI closing time, but in no event will any correction be permitted if HPRLM reasonably considers that the correction would materially alter the substance of the response.

3.5. Use of a response

Upon submission, all responses become the property of the HPRLM – but only for the purposes of this EOI process and not for circulation outside the HPRLM. The respondent will retain all ownership rights in any Intellectual Property Rights contained in the response. However each respondent, by submission of their response, is deemed to have granted a licence to HPRLM to reproduce the whole, or any portion of their response for the purposes of enabling HPRLM to evaluate their response.

3.6. Withdrawal of a response

A respondent who wishes to withdraw a previously submitted response must immediately notify HPRLM of the fact. Upon receipt of such notification, HPRLM will cease to consider the response.

3.7. Status of response

Each response constitutes a non-binding proposal by the respondent to HPRLM to occupy and/or use various buildings and/or facilities on site and otherwise to satisfy the requirements in accordance with Part A of this Invitation.

3.8. Disclosure of EOI contents and EOI information

Responses will be treated as confidential by HPRLM.

HPRLM will not disclose the information contained in a response, except:

- c) as required by law (including, for the avoidance of doubt, as required under the Freedom of Information Act NSW)
- d) for the purpose of investigations by the Australian Competition and Consumer Commission or other government authorities having relevant jurisdiction;
- e) to external consultants and advisers of the HPRLM engaged to assist with the EOI process;
- f) to other government departments or HPRLMs in connection with the subject matter of the EOI process; or
- g) information required to be disclosed by government policy.

Part B.4 – Capacity

Part A details HPRLM's requirements of this Invitation. The assumption is that each respondent will be capable of providing the services contained in their proposal in full. Where a respondent believes it will not be capable of providing all the services in full or will only comply with Part A subject to conditions, it should either not apply or set out potential limitations in their response.

Part B.5 – Evaluation

5.1. Evaluation process

Responses to this EOI will be evaluated in accordance with the evaluation criteria stipulated in Part A.1.

A response will not be deemed to be unsuccessful until such time as the respondent is formally notified of that fact by the HPRLM.

The HPRLM may in its absolute discretion:

- a) reject any response that does not include all the information requested or is not in the format specified in Part A.1;
- b) after concluding a preliminary evaluation, reject any response that in its opinion is unacceptable;
- c) disregard any content in a response that is illegible and will be under no obligation whatsoever to seek clarification from the respondent;
- d) disqualify an incomplete response or evaluate it solely on the information contained within it;
- e) alter the structure and/or the timing of the EOI process; and
- f) vary or extend any time or date specified in this Invitation.

Part B.6 – Next Stages of the EOI Process

6.1. Options available to the HPRLM

After evaluating all responses, the HPRLM may without limiting other options available to it, do any of the following:

- g) prepare a short list of respondents and invite further offers from those respondents;
- h) conduct a subsequent procurement process calling for fresh or renewed EOIs;
- i) enter into pre contractual negotiations with one or more respondents;
- j) decide not to proceed further with the EOI process or any other procurement process; or
- k) commence a new process for calling for responses on a similar or different basis to that outlined in the original invitation.

Part B.7 – No legally binding contract

Being short listed does not give rise to a contract (express or implied) between the preferred respondent(s) and the HPRLM. No legal relationship will exist between the HPRLM and a preferred respondent relating to the services unless and until such time as a binding contract is executed by both parties.

Part B.8 – Respondent warranties

By submitting a response, a respondent warrants that:

- l) in lodging its response it did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of the HPRLM or its representatives other than any statement, warranty or representation expressly contained in the invitation documents;
- m) it has examined this Invitation, and any other documents referenced or referred to herein, and any other information made available in writing by the HPRLM to entities for the purposes of submitting a response;
- n) it has sought and examined all necessary information which is obtainable by making reasonable enquiries relevant to the risks and other circumstances affecting its response;
- o) it otherwise accepts and will comply with the rules set out in this Invitation; and
- p) it will provide additional information in a timely manner as requested by the HPRLM to clarify any matters contained in the response.

Part B.9 – HPRLM rights

Notwithstanding anything else in this Invitation, and without limiting its rights at law or otherwise, the HPRLM reserves the right, in its absolute discretion at any time, to:

- a) vary or extend any time or date specified in this Invitation for all or any respondents; or

- b) terminate the participation of any respondent or any other person in the EOI process.

Part B.10 – Governing Law

This Invitation and EOI process is governed by the laws applying in the State of New South Wales. Each respondent must comply with all relevant laws in preparing and lodging its response and in taking part in the EOI process.

Part B.11 – Interpretation

In this Invitation, unless expressly provided otherwise:

- a) the singular includes the plural and vice versa;
- b) a reference to:
 - (i) ‘includes’ or ‘including’ means includes or including without limitation; and
 - (ii) ‘\$’ or dollars is a reference to the lawful currency of the Commonwealth of Australia; and
- c) if a word or phrase is defined, its other grammatical forms have corresponding meanings.

Part B.12 – Definitions

EOI closing time	means the time specified in <i>Part A.1</i> by which responses must be received by the HPRLM.
EOI process	means the process commenced by issuing an Invitation for responses and concluding upon either early termination of the process or a subsequent procurement process.
Contact person	means the person so designated in <i>Part A.1</i> .
Intellectual Property Rights	includes all present and future copyright and neighbouring rights, all proprietary rights in relation to inventions (including patents), registered and unregistered trademarks, confidential information (including trade secrets and know how), registered designs, circuit layouts, and all other proprietary rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields.
Invitation	means the opportunity set out in each of the documents identified in the Introduction to this Invitation including this Part, the EOI process and any other documents so designated by the HPRLM.
Item	means an item of this Invitation.
HPRLM	means Hungry Point Reserve Land Manager or agency issuing this Invitation. In the case of an aggregated demand, the HPRLM is the lead agency issuing this invitation
Overview of requirements	means the overview of requirements set out at <i>Part A.2</i> .
Part	means a Part of this Invitation.
Representative	means a party and its agents, servants, employees, contractors, associates, respondents and anyone else for whom that party is responsible.
Respondent	means a person who submits a response.
Response	means a document lodged by respondent in response to this Invitation containing a proposal

Services	means the services required by the HPRLM as stipulated in <i>Part A.2</i> .
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Part C – Response to this EOI

Complete and return this part

3.1 Applicant(s) Details

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, true, accurate and complete.

I declare that I am authorised to complete this form and to sign and submit this declaration on behalf of the applicant.

Dated this _____ day of _____ 2019

I/We _____

of _____

Signature of Authorised Signatory of Applicant

Position _____

Company/Organisation _____

ABN _____

ACN (if any) _____

GST Status _____ Deductible Gift Recipient status _____

Telephone No. _____ Mobile No. _____

Email _____

3.2 Conflict of Interest (please add additional lines and text as required)

Will any actual or potential conflict of interest in the performance of your obligations under the Licence or Lease exist if you are awarded either or are any such conflicts of interest likely to arise during the Licence / Lease term.

Yes ☐

No ☐

If yes, detail any conflicts of interest that may occur

3.3 What Building(s)/Facilities are you interested in and for what purposes (activity) (please add additional lines and text as required). What are your proposed hours of use for the premises?

3.4 Explain why the premises suit your activity (please add additional lines and text as required)

3.5 This is the main body of your proposal. Add any additional lines, text and/or files as required to enable the HPRLM to assess your application.

Provide full details on your proposal for the building/facilities required including:

- how your proposal addresses the criteria listed in Part A,
- any business plan you have developed,
- initial and ongoing costs of the proposal including costs of building improvements, fitout required, financial and other resources that will be provided by the proponent; and (if any) financial and other resources are expected from the Land Manager and other parties,
- names, qualifications and relevant experience of key personnel who will be involved,
- when you want to start and how long do you need the building or facilities for, and
- any other pertinent information.

3.6 ADDITIONAL INFORMATION REQUIRED FROM NOT FOR PROFIT ORGANISATIONS (please add additional lines and text as required)

3.6.1 What are your fees: Joining fee \$ _____ Annual membership fee \$ _____

3.5.2 What is the current membership number _____

3.5.3 How many members reside in the Sutherland Shire _____

3.5.4 What is the criteria to become a member - please list

3.5.6 Are you currently based in the Sutherland Shire? Yes ☐ No ☐

3.5.7 What is your current address?

3.5.8 Please attach a copy of your constitution

3.5.9 Please attach evidence of Public Liability Insurance of \$20 M for any one event

3.5.10 Describe how you will deliver and provide benefit to the community to support and enhance health and wellbeing to the community?

3.5.11 Capacity to Meet Lease Obligations

Demonstrate below your non profit organisation has the capacity to meet commitments under a lease which will include rent and all outgoings including usage of electricity, telephone, water, and any of Council's waste services.
